



Board Member Role Description

May 2021

Directors UK Board Member – Role Description

Directors UK is the professional association of UK screen directors. We are a membership organisation representing the creative, economic and contractual interests of over 7,800 members – the majority of working TV and film directors in the UK. We negotiate rights deals and collect and distribute royalties to our members. We also campaign and lobby on our members' behalf and provide a range of services including legal advice, events and career development.

Purpose of the role:

You will work with other members of the Board to form an effective governing body for Directors UK.

General responsibilities:

- To be committed to the [mission, vision and values of Directors UK](#).
- To play a part in setting the strategic direction and policies of Directors UK and ensuring that the organisation pursues them.
- To act in the interest of Directors UK members.
- To balance the priorities of the collecting society and the campaigning and services provisions.
- To ensure that Directors UK applies its resources effectively, manages its finances and assets prudently, and in pursuit of the objectives of the organisation.
- To ensure that Directors UK pursues its functions and objectives as set out in the Articles and other applicable regulations, and to ensure the organisation acts within the law (induction training will be provided).

Specific duties:

- To attend and play an active part in board meetings during the year (unless prevented from doing so by being in production) and to read papers in advance of meetings.
- To attend and chair committee meetings as appropriate.
- To represent the interests of directors and members to the Board and Directors UK management team.
- To stay informed about wider industry issues which might affect Directors UK's work, and to use your knowledge and expertise to help the Directors UK Board to devise policy and reach sound decisions.
- To regularly monitor and evaluate the work of the organisation, including receiving reports from Directors UK staff, and feedback from members and partner organisations.
- To produce reports for the rest of the Board as required, summarising key activities, developments and/or issues of note, and to engage in meetings and activities with members in order to represent their interests.

- To support and contribute to communications, campaigning, member services and social media-related activity. Note: the operational delivery of the work of Directors UK is undertaken by the Directors UK staff team.
- To be available to Directors UK staff for advice and enquiries on an ad hoc basis.
- To understand the collection and distribution process operated by Directors UK for its members (induction training will be given).
- To understand and accept the legal and financial duties, responsibilities and liabilities of directorship (induction training will be given).

Person specification:

- Passionate about the craft of directing and an advocate for the profession.
- Good, independent judgement.
- An ability to think creatively.
- A willingness to speak your mind.
- An ability to work effectively as a member of a team.
- Strategic vision.
- Selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

Additional information:

- The full Board meets 5-6 times a year. Those serving as Chair, Vice-Chair or Successor member representative also attend additional management board meetings a further 4 times a year.
- Meetings are currently held virtually via Zoom. Physical meetings would usually be held in our Covent Garden offices, but the option to attend virtually will remain in place in the future.
- Board members receive fixed remuneration in recognition of their commitment. Board members are remunerated as follows:
 - Chair: £20,000 per annum
 - Vice-Chair: £12,000 per annum
 - Distribution Committee Chair: £10,000 per annum
 - All other board members: £5,200 per annum
- All members are eligible to stand for election. The Board of Directors UK aims to be representative of its members and of the UK; we encourage all levels of experience and all genres of directing, regardless of race, gender, disability, religion/belief, sexual orientation or age, and wherever you are in the UK. If members have any access requirements we will facilitate these.
- The term of office for each elected board member is three years.
- Directors UK is a Limited Company. Every Board member is also a director of the company and has legal responsibilities and potential liabilities.